

Pelham School District
Request for Proposals
for
Teacher Laptops Bid FY25

ADDENDUM #1

May 9, 2024

Modifications/Clarifications/Updates to the Request for Proposal (RFP):

This Addendum #1, issued by the Pelham School District on May 9, 2024, is intended to provide answers to clarifying questions received to date and update potential bidders of our recent qualifying eligibility in the Microsoft Shape the Future K-12 Program, the Letter of Eligibility (LOE) is included for reference.

Questions and Responses:

1. Question: Your RFP calls for a 15" device. Manufacturers are moving away from that size screen to either a 14" or 16". Do you have a preference between those?

Response: We are looking for, "15 Inch Display or Similar." I would say that 14 inch and 16 inch would both qualify as similar. As always, we will be evaluating based on a number of categories, most notably price and meeting/exceeding the minimum required specs listed.

2. Question: If a vendor were to propose an alternative manufacturer [Not Dell or Lenovo] would it deem them disqualified?

Response: As stated in the RFPs, the preference would be for Dell or Lenovo products. However, all bids will go through the same evaluation criteria that also factors in areas such as price, meeting or exceeding minimum specs, and other areas to help us determine the best value for our district. An alternative manufacturer will not be an automatic disqualification, but will be factored in when comparing the variety of bids we are anticipating.

3. Question: Would PSD consider Extended Warranty and or Accidental Damage Protection warranty plans?

Response: Our district typically does not purchase these as we are well equipped to manage and repair devices in house. If you wish to submit those items, they would need to be included on a separate quote from the devices themselves to be considered as a potential addition.

4. Question: The RFPs seem to be asking for "Chromebook Specifications," then goes on to list a Windows 11 Operating System in the "Minimum Specifications".

Response: This is a typo. Both of these RFPs are seeking Windows 11 devices, NOT Chromebooks. The Minimum Specifications sections are accurate. Please disregard the mistake in the header.

5. Question: Please provide more detailed specifications for the devices. We would like to know the required storage capacity and if you have any preference regarding Intel processors, or if equivalent or superior alternatives are acceptable.

Response: A minimum required specs list has been provided including our preference regarding Intel and AMD processors. Any and all options you can provide us based on the information given will be reviewed in accordance with our evaluation criteria against other submissions we receive. A determination based on that criteria will tell how closely the proposal meets or exceeds our needs while also heavily factoring in the price quoted.

6. Question: Do you have a Microsoft LOE for their Shape The Future Program?

Response: Yes we do. Please find it included in this addendum.

Thank you for your consideration and participation.

Shape the Future

K-12 Education Institutions



Effective Date: 5/8/2024

Keith Lord
klord@pelhamsd.org
Pelham School District
59A Marsh Road
Pelham NH 03076
United States

Re: Microsoft Shape the Future K-12 Institution Eligibility Letter
for Pelham School District (4F2132C679)

Congratulations,

Pelham School District is approved as eligible for the Shape the Future K-12 program, valid until two years after the Effective Date indicated above.

The Shape the Future program allows qualifying K-12 institutions* to purchase Windows devices from participating technology partners, typically at a discount from their retail price. Shape the Future program prices for Windows devices are set by technology partners who have access to discounted National Academic licenses. For purposes of National Academic Offers, "Education Use" means use by administrators, teachers, or students in primary or secondary schools.

These devices may only be distributed to Pelham School District (4F2132C679) and only in association with the Shape the Future program. In addition, Microsoft may require Pelham School District (4F2132C679) to submit proof of receipt of the devices, such as a technology partner invoice, a shipment record or similar documentation which demonstrates receipt. Microsoft reserves the right to terminate the Shape the Future program and this eligibility letter entirely if and when Microsoft considers it appropriate.

To take advantage of the Shape the Future program for K-12, provide this letter to a participating technology partner when requesting a price quotation or submitting an order for the fulfillment of devices with National Academic licenses. Microsoft reserves the right to validate the issuance of this letter of eligibility to technology partners, as requested.

For more information on device options and the Shape the Future K-12 program, please contact a Microsoft representative, a Microsoft Partner or visit Microsoft.com/education.

We thank you for choosing Microsoft for your education needs. Education continues to be core to Microsoft's mission to empower every student on the planet to achieve more. Through [Office 365 Education](#), [Windows 11](#), [OneNote Class Notebook](#) and [Minecraft: Education Edition](#), we continue to offer immersive and inclusive experiences that inspire learning.

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*By presenting this letter or the associated certificate of eligibility as described above, you affirm that (a) you are ordering devices or requesting a quotation on behalf of the institution named on this letter; and (b) you understand that any devices acquired through the program must be used for Education Use only. Misrepresentation about a user's status or misuse of devices acquired through the StF program is a violation of the program and may result in Microsoft withdrawing the institution's eligibility, pursuit of civil damages or other serious legal consequences. Please direct any questions concerning this institution's eligibility to Microsoft at LOEDES@Microsoft.com.



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